General Risk Assessment Form

Id. Code: …….

College / Pro-Vice Chancellery	Camberwell, UAL	School / Dept.	Fine Art, Drawing
Name(s)	Michaela D'Agati	Location	Wilson Road
Date of Assessment	04/06/2022	Review Date	
Risk Assessment of	Interim MA Degree Show		

1. Description of task / activity / area

Installation of degree show works. Exhibition (5th – 9th July 2022, inc. PV on the 5th of July) At Wilson Road, Camberwell

2. Identification of hazards and risks

Identification of hazards and risks	Risk rating (with existing control measures)
1. trip hazard (leads/cables, floor-based and free-standing works)	Medium
2. knocking works, falling or unstable work (floor-based, free-standing or hanging works) obstruction	Medium
3. manual handling (to whoever is installing work, lifting, carrying etc.)	Low
4. grazes, cuts, stabs (walking/banging into/onto floor-based and free-standing works)	Low
5. entanglement (of clothing items on floor-based and free-standing works, or in leads/cables)	Low
6. electrocution (use of video works inc. digital screens, cables, and connection to power supply)	Low
7. fire (use of video works inc. digital screens, cables, and connection to power supply)	Low
8. fragile works (the artworks themselves being damaged, being knocked over or trodden on)	Medium
9. Falling works (installation may require some artworks to be suspended)	Low
10. Thieving/stealing valuable equipment	Low

3. Existing Control Measures

1. The cables' colours will contrast with the floor so they are visible and can be taped down (as pictured in the 'specific requests' section of the proposal form. The artworks will be positioned so that navigation around the floor space is still possible. The works will not be placed in main thoroughfares, including doorways and fire exits. Nothing other than artworks should be located on the gallery floors.				
2. Ensure work is sufficiently secured where necessary and monitored throughout duration of the show. The artworks will be positioned so that navigation around the floor space is still possible and not positioned in thoroughfares, so that if a work were to fall it would not cause an obstruction of any kind				
3. Follow the correct handling procedure for lifting any heavy objects. Have assistance where/when possible. Take regular breaks during installation.				
4. Ensure in the making of the work that any sharp edges are smoothed/sanded. Works are not to be touched by viewers. Ensure work is handled carefully when installing. The artworks will be positioned within clear view, all main walkways will be free from obstruction. Sufficient interior lighting will clearly highlight the presence of the artworks.				
5. The artworks will be positioned within clear view, all main walkways will be free from obstruction. Sufficient interior lighting will clearly highlight the presence of the artworks.				
6. All electrical equipment is to be PAT tested for exhibition. Electrical equipment should be used & stored as directed in the instructions. Not to be located near water.				
7. When digital aspects of the installation are not in use, they will be turned off to reduce the possibility of the screens overheating. All electrical equipment is to be PAT tested for exhibition. Electrical equipment should be used & stored as directed in the instructions.				
8. The works are made with as much consideration to their having stable foundations as possible They will be positioned so that navigation around the floor space is still possible				
9. Any works that are suspended will be securely attached with appropriate fixings Viewers will be unable to walk underneath the suspended works				
10. Works will be securely fixed into the installation, so removing them would be very difficult				
Are the control measures adequate?	Yes		No	

	Multiple deaths or over £1,000,000 in damage	**Single death or over £100,000 in damage**	**Major injury or over £10,000**	**Lot time or over £1000**	**Minor injury or over £1000**	**Delay**
Certain	**Very High**	**Very High**	**High**	**High**	**High**	**High**
Very likely	**Very High**	**Very High**	**High**	**High**	**High**	**Medium**
Likely	**Very High**	**High**	**High**	**High**	**High**	**Medium**
May happen	**High**	**High**	**High**	**High**	**Low**	**Low**
Unlikely	**High**	**Medium**	**Medium**	**Low**	**Low**	**Low**
Very unlikely	**Medium**	**Medium**	**Low**	**Low**	**Low**	**Low**

1 Additional Control Measures Required

1. If necessary, visible labels could be displayed indicating caution and care when viewing and around artworks. Invigilation of the show will help monitor the safety of visitors				
2. If necessary, the base of any unstable works could be tacked to the floor where possible to prevent movement. Invigilation of the show will help monitor the safety of visitors				
3. Assistance from staff will be called upon if required and all necessary training e.g., ladder training will be undertaken				
4. Areas to be cordoned off if artworks are considered too sharp, so viewers are unable to enter the space of the artwork Invigilation of the show will help monitor the safety of visitors				
5. If necessary, visible labels could be displayed indicating caution and care when viewing and around artworks. Invigilation of the show will help monitor the safety of visitors				
6. PAT testing electric components				
7. PAT testing electric components				
8. If necessary, visible labels could be displayed indicating caution and care when viewing and around artworks. Invigilation of the show will help monitor the safety of works				
9. Invigilation of the show will help monitor the safety of visitors				
10. Invigilation of the show will help monitor the safety of works				
Will additional control measures reduce the risk to an acceptable level?	Yes	X	No	

11. Actions

Action	Person responsible	Acknowledged	Time scale	Date completed
Re. Hazard No. 3 – complete ladder training	Artist/owner of work		1 month	
Re. Hazard No. 6 & 7 – complete PAT testing of electrical items	Artist/owner of work		1 month	

Has a safe system of work been completed?	Yes		No		Not required	

Risk assessment **completed** by Michaela D'Agati (print name) Michaela D'Agati (signature) Michaela D'Agati (Date) 04/06/2022

Risk assessment **accepted** by (Manager)…….....….....(print name)……..….....…….....……(signature)……..……(Date)

Matrix Table explained

	Multiple deaths or over £1,000,000 in damage	Single death or over £100,000 in damage	Major injury or over £10,000	Lost time or over £1000	Minor injury or over £1000	Delay
Certain	**Very High**	**Very High**	**High**	**High**	**High**	**High**
Very likely	**Very High**	**Very High**	**High**	**High**	**High**	**Medium**
Likely	**Very High**	**High**	**High**	**High**	**High**	**Medium**
May happen	**High**	**High**	**High**	**High**	**Low**	**Low**
Unlikely	**High**	**Medium**	**Medium**	**Low**	**Low**	**Low**
Very unlikely	**Medium**	**Medium**	**Low**	**Low**	**Low**	**Low**

Action prioritisation table following a risk assessment (taken from Croner's risk assessment):

Risk Level	Action and timescale
Low	No further preventive action is necessary, but consideration should be given to more cost-effective solutions, or improvements that impose no additional cost burden. Monitoring is required to ensure that controls are maintained.
Medium	Efforts should be made to reduce the risk, but the cost of prevention should be carefully measured and limited. Risk reduction measures should normally be implemented within three to six months, depending on the number of people exposed to the hazard.
High	Work should not be started until the risk has been reduced. Considerable resources may have to be allocated to reduce the risk. Where the risk involves critical work in progress, the problem should normally be remedied as soon as reasonably practicable but within one to three months, depending on the number of people exposed to the hazard.
Very high	Work should not be started or continued until the risk level has been reduced. While the control measure selected should be cost-effective, legally there is an absolute duty to reduce the risk. This means that if it is not possible to reduce the risk even with unlimited resources, then the work must not begin or must remain prohibited.